

**GENEVA TOWNSHIP
400 WHEELER DRIVE
GENEVA, IL 60134**

**EXECUTIVE SESSION
THURSDAY, JANUARY 15, 2009**

TOPIC: PERSONNEL

ROLL CALL: Present-Supervisor Jaeger, Trustees Sharp, Brazill, LaCure, Wissing and Clerk Olson

Executive Session began at 8:20 p.m.

Re: The position of independent cleaning contractor

Supervisor Jaeger spoke with Sheri McMurray about assuming the job of cleaning the township building.

Carmen Bastone no longer has the cleaning job and he was paid \$350.00 per month.

The job requirements are as follows: daily dusting, vacuuming, trash removal, kitchen and washroom cleanings. The job description requires that the work be done after 4:30 p.m. each day and/or in the morning before 8:30 a.m. Cleaning up after spills or accidents during the day would also be part of the job description.

Supervisor Jaeger stated that he had called Carmen to confirm that he no longer had the job. Mr. Bastone continued to call Sheri McMurray to talk about the job.

**No decisions were made in Executive Session.
Executive Session ended at 8:40 p.m.**

Respectfully submitted,

Barbara E. Olson

**Barbara E. Olson
Township Clerk**