

**GENEVA TOWNSHIP
400 WHEELER DRIVE
GENEVA, IL 60134**

**EXECUTIVE SESSION
THURSDAY, FEBRUARY 21, 2008**

TOPIC: PERSONNEL-HIRING NEW SENIOR CENTER DIRECTOR

8:00 P.M.

Roll Call: Present-Supervisor Jaeger, Trustees Sharp, Brazill, LaCure, Wissing and Clerk Olson

Trustee Sharp distributed a copy of an interview with Beth Tecza along with a summary of his comments regarding the hiring of Beth Tecza.

Supervisor Jaeger stated that Beth had been in charge of people working with the Golden Diner program.

Trustee Sharp asked about a salary for Beth because of her lack of experience. Trustee Brazill noted that Beth was young and had different work experiences. She also had experience with volunteers.

Supervisor Jaeger said that Beth would consider a salary of \$44,200 which was the same salary as Sheri Weitz had received in the same position.

Supervisor Jaeger referred to a letter written for Friends of Geneva Township Senior Center that had several errors in it. He indicated that he would like to review correspondence to be sent by a future senior center director to make sure written materials are correct. Beth has indicated to Supervisor Jaeger that she would agree to allow him to review written materials.

Discussion ensued regarding the Geneva Township Senior Services Committee and its role as a liaison between the senior center director and the trustees. It was suggested that the minutes of the committee be prepared the next day and the committee should suggest programming ideas.

Trustee Wissing suggested having an annual written review for the senior center director.

Trustee Brazill noted that Beth has been used to working with limited funding. She also said that the director should be in charge of the senior center committee, but thought the committee seemed to think they were in charge of the director.

Supervisor Jaeger clarified with Beth that the Geneva Township Board is in charge and ultimately everything is decided by the board.

Trustee Wissing suggested having a probationary contract of six months or one year. Trustee Brazill would like to consider a six month review and no contract.

Supervisor Jaeger said insurance will be provided as an employee.

Trustee Sharp liked the idea of two- six month reviews.

Supervisor Jaeger summarized the previous discussions, suggesting a one year probationary period, a six month review and a one year review.

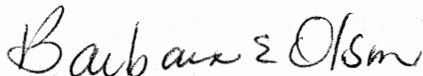
A salary of \$44,200.00 with insurance, regular health insurance benefits, two weeks vacation and IMRF participation could be included in offering the position to Beth Tecza.

No other business was discussed.

No decisions were made in Executive Session.

Executive Session ended at 8:45 p.m.

Respectfully submitted,



Barbara E. Olson
Township Clerk