

Minutes – Board of Town Trustees

STATE OF ILLINOIS
KANE County
Town of GENEVA

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THE BOARD OF TOWN TRUSTEES met at the

Office of the Town Clerk at 400 WHEELER DRIVE on March 18th, 2021.

PRESENT:

J. Patrick Jaeger	Supervisor
Geoffrey Carreiro	Town Clerk
Sharon Brazill	Town Trustee
Scott Queen	Town Trustee
John Connolly	Town Trustee
Robert Kovacs	Town Trustee

Mr. Patrick Jaeger acting as Chairperson and Geoffrey Carreiro acting as Clerk. The following official business was transacted:

Supervisor J. Patrick Jaeger called the meeting to order at 7:05 p.m.
Highway Commissioner Mike Abts led the Pledge to the Flag.
Trustees audited the bills presented for payment.
Clerk Carreiro called the roll.

Minutes of the February 18th, 2021 Board of Trustees Meeting were presented for approval. Motion by Trustee Queen / second by Trustee Connolly to approve the Minutes as presented. Motion carried unanimously.

CORRESPONDENCE:

Letter from Bond, Dickson & Conway
Engagement letter from WIPFLI

PUBLIC COMMENT:

Highway Commissioner Mike Abts updated the township about Old Kirk Rd. water main installation by Waste Management. The City of Geneva and Waste Management are reviewing contracts for the project. The Township will also need to enter an agreement with Waste Management for the project.

REPORT:

Senior Center Director Sheri McMurray has informed us that AARP virtual tax prep program is underway. The program overall has been challenging for many but also helpful. The Tax Prep help will most likely stop on April 15th, 2021 (original IRS deadline).

TOWNSHIP BUSINESS:

- COVID Pandemic
 - o The Board of trustees started discussion about what the Senior Center might look like when the doors reopen. The following topics/ideas were discussed and under review;
 - When will Senior Center reopen, Is it safe to reopen, will all the amenities and games be available, can lunch be served, requirements of masks and vaccines, reservations/ time slots or walk-ins, Updated news letter to the members, getting feedback from members on what they would like to see, the possible need for air purification system, staff to help clean hard consistently used surfaces, mask availability, temperature station, occupancy requirements, rules posed on doors, marked entry and exit doors.
 - Ultimately SAFTEY is most important.
- Auditor Engagement - Motion by Trustee Connolly/ second by Trustee Brazill to accept Auditor engagement.
- Adopt Annual Town Meeting Agenda - Motion by Trustee Connolly/ second by Trustee Queen to accept Annual Town Meeting agenda

BILLS PRESENTED FOR PAYMENT:

Minutes – Board of Town Trustees

TOWN FUND	51,806.47
GENERAL ASSISTANCE FUND	9.95
ROAD & BRIDGE FUNDS	12,089.42
TOTAL	\$63,905.84

**Motion by Trustee Queen/ second by Trustee Connolly to pay the bills as audited.
Motion to pay the bills as audited carried unanimously.**

NEW BUSINESS:

OLD BUSINESS:

No other business was brought before the Board of Trustees.

Motion by Trustee Queen / second by Trustee Brazill to continue and reconvene March 18th 2021 Board of Trustees meeting to Tuesday March 23rd, 2021 at 7:00 p.m.

Motion carried unanimously.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

**Geoffrey Carreiro
Township Clerk**