

Minutes - Board of Town Trustees

STATE OF ILLINOIS,
Kane County, } ss.
Town of Geneva, }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 400 Wheeler Drive on July 29, 2010, PRESENT:

J. Patrick Jaeger	Supervisor
Sheri McMurray	Deputy Town Clerk
Sharon R. Brazill	Town Trustee
John Connolly	Town Trustee
	Town Trustee
	Town Trustee

M r. Patrick Jaeger acting as chairperson and Sheri McMurray as clerk. The following official business was transacted:

CONTINUED MEETING

Absent: Trustee Sharp, Trustee Kovacs

Also Present: Assessor Denise LaCure
Township Attorney Keith Letsche

Computer Consultants Gary Cushman
Beau
Ken Johnson

Supervisor Patrick Jaeger called the Continued Board of Trustees Meeting to order at 7:06 p.m.

Deputy Clerk Sheri McMurray called the roll.

DISCUSSION OF ISSUES RAISED IN ASSESSOR'S LETTER DATED JULY 15, 2010

Assessor LaCure asked who backs up the computer system used in the Township offices. She said that she has no control over her data, where it is, and what's being done with it. In answer to Trustee Connolly's question about the server operation, Supervisor Jaeger directed the Board of Trustees to the server cabinet located just outside the meeting room in the hallway.

Supervisor Jaeger asked Gary Cushman, the Township's computer consultant, to describe how the server operates and stores data and answer any questions. Supervisor Jaeger cautioned an audience member that audible comments were out of order. Mr. Cushman added that any server failure would be restored from an online site (I-Drive) that we back up to every day. All saved data is backed up.

Trustee Connolly asked Assessor LaCure how she defines administrative rights. He also inquired about how many software upgrades she has been unable to load because she does not have administrative rights. Assessor LaCure suggested that she cannot save data from a disk, download an Adobe upgrade, or download Kane County data without administrative rights.

Assessor LaCure asked Gary Cushman to detail how the Township data is backed up. She pointed out that Mr. Cushman is an offsite consultant and the data from the server is now backed up offsite as well. Mr. Cushman explained a tape backup vs. the internet backup. Assessor LaCure related that her software vendor has told her that he has found that all files in a traditional backup are not backed up. Trustee Connolly said he was convinced that everybody should be confident that there is a backup to a backup. He asked Assessor LaCure about the cost of the backup software that she purchased from Cirone Computer Consulting. She said that the cost of the backup program was \$500 and that it had been written because so many of Cirone's clients had backup problems. Supervisor Jaeger asked Gary Cushman what percentage of our data is backed up on a daily basis. Mr. Cushman answered 100%. Trustee Connolly said that he believes the added backup software purchased by the Assessor is overkill and a waste of taxpayer dollars.

A discussion took place regarding the administrative password. Gary Cushman said that Ken Johnson has a link to the administrative password if the Assessor needs to add software or complete a download that requires it when Mr. Cushman is unavailable. He added that that Assessor can put Kane County and PAMS files on her computer without the administrative password.

Supervisor Jaeger asked the Assessor if a representative from Cirone Computer was in attendance. She said no one was available to attend the meeting.

Other computer issues were discussed including the slowness of the Assessor's computer. Gary Cushman attributed some of the slowness to an almost full hard drive. He suggested that there are numerous duplicate files that can be deleted without administrative rights but that virus software is not responsible for the slowness. Ken Johnson has helped delete duplicates. Trustee Connolly suggested that a bigger hard drive might solve some of the problems.

Assessor LaCure requested contact information from all of the consultants.

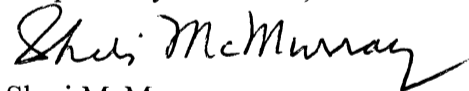
Trustee Brazill asked about a part-time employee listed in the Assessor's budget. Assessor LaCure said she had money in her budget now for that.

Keith Letsche said he was asked by the Assessor to attend the meeting. Supervisor Jaeger asked Mr. Letsche if he wanted to say anything regarding issues in the Assessor's letter. Mr. Letsche suggested that they could be dealt with in an executive session or he could respond to some in an opinion letter. Trustee Connolly said he did not see the necessity in having an attorney involved and that he believed that Mr. Letsche's involvement may represent a conflict of interest because his law firm also represents Geneva Township.

Supervisor Jaeger said that access to the server is restricted so outside internet influences don't compromise the data. Assessor LaCure said that her permission should be required before anyone works on her computer.

No other business was brought before the Board of Trustees.
Motion by Trustee Connolly/second by Trustee Brazill to adjourn.
Motion carried unanimously.
Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Sheri McMurray
Deputy Township Clerk