

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
Kane County, } ss.  
Town of Geneva, }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 400 Wheeler Drive on February 18, 2010.

PRESENT:

J. Patrick Jaeger	Supervisor
Barbara E. Olson	Town Clerk
Richard Sharp	Town Trustee
Sharon R. Brazill	Town Trustee
	Town Trustee
	Town Trustee

Mr. J. Patrick Jaeger acting as chairperson and Barbara E. Olson as clerk. The following official business was transacted:

**Also Present: Highway Commissioner Mark Wissing**

**Supervisor J. Patrick Jaeger called the meeting to order at 7:12 p.m. John Anderson led the Pledge to the Flag.**

**Trustees audited the bills presented for payment.**

**Clerk Barbara Olson called the roll.**

**Minutes of the January 21, 2010 Board of Trustees Meeting were presented for approval. Motion by Trustee Brazill/second by Trustee Sharp to approve the Minutes as presented. Motion carried unanimously.**

## **CORRESPONDENCE:**

**Clarke Mosquito Abatement Annual Report for 2009 was presented to the trustees for review.**

**Viking Office Supply letter dated February 1, 2010 announced the closure of their local store. The Geneva Township commercial account has been moved to Source One in South Elgin.**

## **TOWNSHIP BUSINESS:**

**FOIA OFFICER: Supervisor Jaeger stated that a new Illinois State law, effective January 1, 2010 requires the appointment of a FOIA Officer. The appointed officer will be required to take an online course for certification.**

**Motion by Trustee Sharp/second by Trustee Connolly to appoint Sheri McMurray to the position of FOIA Officer. Motion carried unanimously.**

## **REPORTS:**

**SENIOR CENTER DIRECTOR Gayle Kennedy reviewed the events of the past month. She stated that the mailing of the newsletter was still a problem. It has been taking approximately ten days for delivery. Gayle is working to get the newsletter prepared earlier each month. A fashion show, a second trip to Drury Lane, and other events are planned for March.**

**HIGHWAY COMMISSIONER Mark Wissing distributed copies of his monthly newsletter. He has developed a policy for replacing damaged mailboxes. He stated that the lowest bid for the proposed Wenmoth Road bridge replacement was 20% less than the engineer's estimate. The bid for replacing the bridge was \$336,559.00.**

**BILLS FOR PAYMENT:**

<b>Town Fund</b>	<b>65,847.68</b>
<b>General Assistance Fund</b>	<b>1,119.11</b>
<b>Road &amp; Bridge Funds</b>	<b>67,251.76</b>

**Total                    \$134,218.55**

**Motion by Trustee Brazill/second by Trustee Connolly to pay the bills as audited. Highway Commissioner Mark Wissing questioned the amount of two of his invoices. Motion by Trustee Brazill/second by Trustee Connolly to amend the motion to include a clarification and correction of the two specific bills. Motion to amend carried unanimously. Motion to pay the bills as amended carried unanimously.**

**NEW BUSINESS:**

**Trustee Brazill asked that name badges be purchased for everyone with their name and title included. It was the consensus to place the order.**

**EXECUTIVE SESSION FOR PERSONNEL:**

**Motion by Trustee Sharp/second by Trustee Brazill to enter into Executive Session for the purpose of discussing personnel.**

**Roll Call Vote: Ayes: Sharp/Brazill/Connolly/Jaeger. Motion carried unanimously.**

**Executive Session began at 8:05 p.m.**

**Motion by Trustee Sharp/second by Trustee Connolly to return to regular session. Motion carried unanimously.**

**Executive Session concluded at 8:50 p.m.**

**No decisions were made in Executive Session.**

**No other business was brought before the Board of Trustees.**

**Motion by Trustee Connolly/second by Trustee Brazill to adjourn.**

**Motion carried unanimously.**

**Meeting adjourned at 8:52 p.m.**

**Respectfully submitted,**

*Barbara E. Olson*  
**Barbara E. Olson**  
**Township Clerk**