

Minutes - Board of Town Trustees

STATE OF ILLINOIS, }
 Kane County, } ss.
Town of Geneva, }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 400 Wheeler Drive on November 20, 2008,
PRESENT: Patrick Jaeger Supervisor
Barbara E. Olson Town Clerk
Richard Sharp Town Trustee
Sharon R. Brazill Town Trustee
Denise D. LaCure Town Trustee
Mark Wissing Town Trustee
M r. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

Also Present: John M. Carlson Highway Commissioner

**Supervisor Patrick Jaeger called the meeting to order at 7:16 p.m.
Trustee Sharon Brazill led the Pledge to the Flag.
Clerk Barbara Olson called the roll.
Trustees audited the bills presented for payment.
Minutes of the Thursday, October 16, 2008 Board of Trustees Meeting were presented for approval. Motion by Trustee Brazill/second by Trustee LaCure to approve the Minutes as presented.
Two comments made during the November Board of Trustees Meeting were requested to be included in the Minutes:**

- 1. Under BILLS FOR PAYMENT: Motion by Trustee Wissing /second by Trustee LaCure to insert the following after line 8. Trustee Wissing requested documentation regarding the 64 hours per month of paid employees. (Trustee Wissing asked for this documentation from the highway commissioner at the October meeting.) Motion carried unanimously.**
- 2. Under TOWNSHIP BUSINESS/SUPERVISOR: After line 3, Motion by Supervisor Jaeger/second by Trustee Sharp to add: Supervisor Jaeger had stated that he was opposed to a salary increase. Motion carried unanimously.**

Motion by Trustee Brazill/second by Trustee Sharp to approve the Minutes as amended. Motion carried unanimously.

TOWNSHIP BUSINESS:

TOWNSHIP TAX LEVY FOR 2008

TOWNSHIP ROAD DISTRICT TAX LEVY FOR 2008

Supervisor Jaeger announced that the proposed levies were not completed and he will meet with the township bookkeeper to finalize the levies.

REPORTS:

SENIOR CENTER DIRECTOR Gayle Kennedy requested the purchase of a table and chair for volunteers to use as they welcome visitors. She asked for work be done to make the senior center computers compatible with one another. The trip to Fermi Lab was successful with 30 in attendance. Gayle asked that four regular volunteers receive free tickets to the concert in Lake Geneva. The tickets would be a thank you for their work and the recipients would help on the trip. Consensus was to allow Gayle to provide the tickets. Gayle will purchase a wheel chair for use in the Senior Center.

She has one quote for \$275.00 and she will contact another local vendor. Gayle highlighted several programs to be held in December.

BILLS FOR PAYMENT:

TOWN FUND	35,687.29
GENERAL ASSISTANCE FUND	1,856.45
ROAD & BRIDGE FUNDS	16,935.15
TOTAL	\$54,478.89

Motion by Trustee Brazill/second by Trustee Wissing to pay the bills as audited. Trustee Wissing asked about a bill from Geneva Construction for a culvert costing \$1,500.00. Mr. Carlson stated that a culvert on Clover Hill Ct. needed to be replaced before winter.

Trustee Brazill thought the building electrical work should be completed as soon as possible and asked why the project was taking so long to complete. She stated that contractors should be called who could come quickly rather than one who can come only in the evenings or on weekends.

Trustee Wissing agreed that maintenance personnel should be able to come during weekday working hours. It was suggested that there should be a list of repairmen be available for staff to contact. Supervisor Jaeger thought the computer system requires a person who is familiar with the specific programming needs of Geneva Township.

Supervisor Jaeger noted that maintenance personnel who can come in the evening when there are no activities in the building, should be an important consideration.

Motion to pay the bills as audited carried unanimously.

NEW BUSINESS:

EXECUTIVE SESSION: FOR THE PURPOSE OF DISCUSSING PERSONNEL

8:45 p.m. Motion by Trustee Brazill/second by Trustee Wissing to enter into Executive Session for the purpose of discussing personnel. Motion carried unanimously.

9:08 p.m. Motion by Trustee Sharp/second by Trustee Wissing to return to regular session. Motion carried unanimously.

No decisions were made in Executive Session.

CHAIRS: Trustee Brazill asked the trustees to consider the purchase of additional stackable chairs for the Senior Center. Currently, heavy chairs are moved from room to room to accommodate group activities.

SENIOR CENTER: Supervisor Jaeger asked the trustees to consider moving the township offices to the meeting room in the southwest corner of the building. This would allow the Senior Center to expand into the southeast room of the building.

OLD BUSINESS:

LEVIES: Supervisor Jaeger stated that the proposed levies will be available Monday morning. He asked the trustees to continue the meeting for the purpose of accepting the levies.

Motion by Trustee Sharp/second by Trustee LaCure to continue the meeting to Monday, November 24, 2008 at 8:00 a. m. Motion carried unanimously. Meeting adjourned at 9:45 p.m.

Respectfully submitted,
Barbara E. Olson

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