

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
\_\_\_\_\_ Kane \_\_\_\_\_ County, } ss.  
Town of \_\_\_\_\_ Geneva \_\_\_\_\_,

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at \_\_\_\_\_ 400 Wheeler Drive \_\_\_\_\_ on \_\_\_\_\_ February 21 \_\_\_\_\_, 2008\_\_\_\_\_,  
PRESENT: Patrick Jaeger Supervisor  
Barbara E. Olson Town Clerk  
Richard Sharp Town Trustee  
Sharon R. Brazill Town Trustee  
Denise D. LaCure Town Trustee  
Mark Wissing Town Trustee  
Mr. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

**Also Present: John Carlson Highway Commissioner**  
**Aubrey Pratte Assessor**

**Supervisor Patrick Jaeger called the meeting to order at 7:10 p.m.**  
**Trustees audited the bills presented for payment.**  
**Beth Tecza led the Pledge to the Flag.**  
**Clerk Barbara Olson called the roll.**  
**Minutes of the following meetings were presented for approval:**

<b>Thursday, January 17, 2008</b>	<b>Board of Trustees Meeting</b>
<b>Wednesday, February 6, 2008</b>	<b>Special Board of Trustees Meeting</b>
<b>Wednesday, February 13, 2008</b>	<b>Special Board of Trustees Meeting</b>

**Motion by Trustee Wissing/second by Trustee Brazill to approve the Minutes as presented. Motion carried unanimously.**

## **CORRESPONDENCE:**

**Clarke Mosquito Control letter dated February 4, 2008. Request to continue to provide professional mosquito control services during 2008-2010 in accordance with the terms of the existing contract. The price for the 2008 season will be held at the 2007 level. The subject will be on the agenda for the March Board of Trustees Meeting.**

## **PUBLIC COMMENT:**

**Kane County Sheriff's Department representative Lieutenant Don Kramer presented his monthly report for Geneva Township. He spoke about youth services, TRIAD, child IDs and gunlocks.**

## **OFFICIALS' REPORTS:**

**SENIOR SERVICES COMMITTEE: Bob Rock, representing the committee, stated that the committee will cooperate with a new director. He spoke about the definition of director as written in a dictionary; "—controls, manages, supervises." He thought the director should have authority to put out publicity with out going to the supervisor for approval. Art Kaindl asked for a clear job description.**

**Trustee Sharp thought a new job description with parameters is needed. He stated that he would like to be a liaison between the committee and the board. Trustee Brazill said that there is a current job description. Trustee Sharp noted that the job description may need to be modified after the first year.**

**TRIAD: Pat Brazill talked about the activities of the group. He asked for a TRIAD extension on the township's line.**

**BILLS PRESENTED FOR PAYMENT:**

Town Fund	32,442.69
General Assistance Fund	766.10
Road & Bridge Funds	45,830.72
Total	\$79,039.51

Motion by Trustee Sharp/second by Trustee Brazill to pay the bills as audited.

Motion carried unanimously.

**NEW BUSINESS:**

Candidate for Senior Center Director, Beth Tecza was introduced by Trustee Brazill. Trustee Brazill stated that Ms Tecza has experience working with seniors, and has a very pleasant personality. Trustees asked about her educational background and work experience. Ms Tecza has been working with the Salvation Army Golden Diner program and has attended Elgin Community College. Trustees Brazill and Sharp had previously interviewed Beth Tecza and recommended her for the position.

**EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL:**

Motion by Trustee Sharp/second by Trustee Wissing to enter into Executive Session for the purpose of discussing personnel.

Roll Call Vote: Ayes: Sharp/Brazill/LaCure/Wissing. Motion carried unanimously.

Executive Session began at 8:00 p.m.

Motion by Trustee Sharp/second by Trustee Brazill to return to open session.

Motion carried unanimously. Open session began at 8:45 p.m.

**TOWNSHIP BUSINESS:**

Personnel: Supervisor Jaeger recapped the specifics of the position of Senior Center Director. The beginning salary will be \$44,200.00 and will include two weeks of vacation, township health benefits and participation in IMRF.

There will be two six month reviews and the director's position may be terminated for cause after one year.

Trustee LaCure asked the trustees to consider establishing a pretax savings program.

Motion by Trustee Brazill/second by Trustee Wissing to hire Beth Tecza as Geneva Township Senior Center Director based on the position as presented to Beth Tecza and including the above described salary and benefit package.

Roll Call Vote: Ayes: Sharp/Brazill/LaCure/Wissing/Jaeger. Motion carried unanimously. Beth thought she would be able to begin work on February 28<sup>th</sup>.

**ANNOUNCEMENTS:**

Trustee Sharp read a letter dated February 21, 2008 from Geneva Alderman William Barkley. The letter was written in support of the hiring of Beth Tecza.

No other business was brought before the Board of Trustees.

Motion by Trustee Brazill/second by Trustee LaCure to adjourn.

Motion carried unanimously. Meeting adjourned at 8:50 p.m.

Respectfully submitted,  
Barbara E. Olson  
Township Clerk