

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
\_\_\_\_\_ Kane \_\_\_\_\_ County, } ss.  
Town of \_\_\_\_\_ Geneva \_\_\_\_\_,

THE BOARD OF TOWN TRUSTEES met at the

office of the Town Clerk at 400 Wheeler Drive \_\_\_\_\_ on December 20 \_\_\_\_\_, 2007,

PRESENT: Patrick Jaeger Supervisor  
Barbara E. Olson Town Clerk  
Richard Sharp Town Trustee  
Sharon R. Brazill Town Trustee  
Denise D. LaCure Town Trustee  
Mark Wissing Town Trustee

M r. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

Also Present: Aubrey V. Pratte Assessor  
John M. Carlson Highway Commissioner

Supervisor Patrick Jaeger called the meeting to order at 7:20 p.m.  
Trustees audited the bills presented for payment.  
Highway Commissioner John Carlson led the Pledge to the Flag.  
Clerk Barbara Olson called the roll.

Minutes of the following meetings were presented for approval:

November 15, 2007 Board of Trustees Meeting  
December 4, 2007 Emergency Board of Trustees Meeting  
December 5, 2007 Continued Board of Trustees Meeting

Motion by Trustee Sharp/second by Trustee Brazill to approve the Minutes as presented. Motion carried unanimously.

## CORRESPONDENCE:

Klein, Hall & Associates: Letter dated October 10, 2007 noting that new accounting standards will require their representative to do more of their work in the township office. They have determined that the risk assessment procedures prior to the actual audit will result in an additional cost of \$1,100.00. Supervisor Jaeger will authorize the firm to do the work.

## PUBLIC COMMENT:

Sheriff's Report: Lieutenant Don Kramer distributed copies of the November, 2007 Crime Report for Geneva Township. He reviewed the details of the report noting that there was little crime reported during the month.

## TOWNSHIP BUSINESS:

2008 Annual Calendar: Clerk Olson presented a proposed copy of the 2008 Geneva Township Meeting schedule. The calendar is sent to the media and posted for the public. Motion by Trustee Wissing/second by Trustee Sharp to approve the 2008 Geneva Township Calendar as presented. Motion carried unanimously.

Salvation Army Golden Diners: Supervisor Jaeger stated that several people had told him that they did not like the personal questions asked on the application for the lunch program. As a result, some people are not signing up for the lunch program. Supervisor Jaeger asked the trustees for their

opinions. Senior Center Director Sherri Weitzl said that the Salvation Army only requires a name, address and birth date. After discussion, Supervisor Jaeger said that he would meet with Salvation Army Golden Diners representatives to rewrite the Participant Enrollment Form.

Supervisor Jaeger suggested that the township pay the \$3.00 lunch fee for one day and serve the meals free. He thought it would be a good way to get more people acquainted with the lunch program. Trustee Wissing suggested that only members of the Geneva Township Senior Center qualify for the one free meal in January. The consensus was to have three free meals in January.

Motion by Trustee LaCure/second by Trustee Wissing to offer three free meals to members in January, specifically on January 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> in conjunction with the enrollment form clarification.

After further discussion, a motion was made by Trustee LaCure to amend the motion to offer one free lunch in February. Motion failed for lack of a second. Motion carried unanimously on original motion.

**Senior Services Committee:** Member John Anderson noted that the committee assignments have changed. He reported on new programs.

Bob Rock stated that the committee is looking for grant monies to help fund programs. He suggested grant applications could include requests for golf carts, automatic handicap door access equipment, a piano, television and other items. He asked Supervisor Jaeger for a copy of the donation records to date.

As secretary of the committee he would like to acknowledge donations and make sure any special requests are noted. Supervisor Jaeger encouraged the committee to apply for a grant from the Kane Counting River Boat gambling monies even though the deadline of January 4, 2008 is very close.

**Senior Center Director:** Sherri Weitzl distributed her report for the month and highlighted new programming and new donations. She announced that the AARP Tax-Aide will be available beginning in January.

**Assessor:** Aubrey Pratte announced that the publication of assessments would be during the next week. He stated that the township had received a multiplier of one from the county.

**Highway Commissioner:** John Carlson reported that three trucks had needed repair after the recent snow storm. The mechanic on site was able to quickly repair the trucks and get them back on the road. Mr. Carlson is working with an engineer to repair and upgrade the bridge which did not pass inspection. The bridge does not have to be replaced. Weight limit signs may be placed on the road approaching the bridge.

**BILLS FOR PAYMENT:**

Town Fund	24,307.04
General Assistance Fund	1,407.45
Road & Bridge Funds	24,065.37
<b>Total</b>	<b>\$49,779.86</b>

**Motion by Trustee LaCure/second by Trustee Brazill to pay the bills as audited. Motion carried unanimously.**

**OLD BUSINESS: Kane County Office of Emergency Management Mutual Aid Agreement.**

**Highway Commissioner John Carlson stated that he would talk with other area highway commissioners regarding the proposed agreement. He would be willing to assist others with his equipment and use of facilities. Trustee LaCure thought all of Geneva Township's resources should be made available in an emergency. Mr. Carlson will report his findings to the trustees.**

**Credit Card Increase for Senior Services Director: Trustee Wissing asked about the increase to \$500.00 voted on by the board. Supervisor Jaeger stated that he wishes to review the use of the card with Sherri Weitz. Trustee Wissing was concerned that the letterhead and business cards are still not available for use. Supervisor Jaeger asked Sheri McMurray to contact a printer.**

**Trustee Sharp asked about street signage for the senior center. The center needs location signs.**

**EXECUTIVE SESSION: PERSONNEL**

**Motion by Trustee Sharp/second by Trustee Wissing to enter into Executive Session for the purpose of discussing personnel. Roll Call Vote: Ayes: Sharp/Brazill/LaCure/Wissing. Motion passed unanimously.**

**Executive Session began at 9:00 p.m.**

**Open Session resumed at 9:45 p.m.**

**Motion by Trustee LaCure/second by Trustee Brazill to increase employee salaries, beginning January 1, 2008 by 4%. Motion carried unanimously.**

**PUBLIC HEARING: Supervisor Jaeger reminded the trustees of the Public Hearing for the 2007 Road District Tax Levy to be held at 10:00 a.m. on Monday, December 24, 2007.**

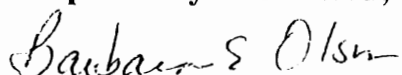
**He asked the trustees to continue this meeting to 10:30 a.m. on Monday, December 24, 2007 to consider the township 2007 tax levy.**

**Motion by Trustee LaCure/second by Trustee Brazill to continue the meeting. Motion carried unanimously.**

**No other business was brought before the Board of Trustees.**

**Meeting adjourned at 9:50 p.m.**

**Respectfully submitted,**



**Barbara E. Olson  
Township Clerk**