STATE OF ILLINOIS,					
<u>Kane</u> Co	unty,	SS.			
Town of Geneva	, }		THE BOARD	OF TOWN TRU	STEES met at the
office of the Town Clerk at _	400 Wh	neeler Drive	on_	October 18	, 200 <u>7</u> ,
PRESENT:		k Jaeger			Supervisor
		ra E. Olson			Town Clerk
Richard Sharp					Town Trustee
Sharon R. Brazill					Town Trustee
Denise D. LaCure					Town Trustee
					Town Trustee
Mr. Patrick Jaeg	er	acting as c	hairperson ar	d <u>Barbara</u>	01son
as clerk. The following office					

Supervisor Patrick Jaeger called the meeting to order at 7:05 p.m.

Trustee Sharon Brazill led the Pledge to the Flag.

Clerk Barbara E. Olson called the roll.

Trustees audited the bills presented for payment.

Minutes of the following Board of Trustees Meetings were presented for approval:

Wednesday, September 5, 2007 **Continued Board Meeting**

Thursday, September 20, 2007 **Board Meeting**

Wednesday, September 26, 2007 **Continued Board Meeting**

Motion by Trustee Brazill/second by Trustee Sharp to approve the Minutes as presented. Motion carried unanimously.

PUBLIC COMMENT: Patrick Brazill asked the trustees develop a form to be used for accepting donations to the senior center. Bob Rock stated that he and his wife had donated a 1929 Philco radio as a conditional gift. If the township no longer wants to keep it, Mr. Rock would like it to be given to the Geneva History Center. He was concerned about the procedure for keeping records of donations.

TOWNSHIP BUSINESS:

KANE COUNTY OFFICE OF EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT.

Supervisor Jaeger distributed copies of the proposed agreement which outlines cooperative ways of helping other agencies in the event of an emergency. The trustees were asked to review the proposed agreement and consider it at the November meeting.

OFFICIALS' REPORTS:

SENIOR SERVICES COMMITTEE: Bob Rock distributed a report detailing topics discussed by the committee at a recent meeting. Supervisor Jaeger thanked Mr. Rock for his efforts to have a picture published in the 2008 American Legion Calendar. The picture shows the Geneva American Legion Post Color Guard in front of the Geneva Township building with a row of American Flags in the background.

Trustee Sharp commented on a proposed building rental agreement. He was concerned about the condition of the building after a party. He thought rent should be charged and staff should be present at all rentals.

Trustee Brazill suggested rentals should be limited to Monday thru Friday and 8:30 a.m. to 4:30 p.m.; regular township office hours.

Supervisor Jaeger thought some weekend use could be arranged if volunteers were present.

Trustee LaCure thought the building should be made available to the public. Bob Wilson, Chairman of the Senior Services Committee said that the committee is looking a senior events only during regular center hours. Committee members were not interested in volunteering to monitor the use of the center on weekends.

Trustee LaCure asked who assumed responsibility when Senior Center Director Sherri Weitl was on lunch break. She wanted to know what procedures are in place when Sherri is on vacation or ill. Sherri indicated that she has not left the building during the lunch hour. Volunteers have helped during her last vacation.

Supervisor Jaeger said that he would make arrangements with Sheri McMurray, Administrative Assistant, to take care of the senior center during Sherri Weitl's lunch hour.

Discussion ensued as to purchasing a portable phone for Sherri Weitl to use as she moves around the building during center activies.

At Bob Rock's suggestion, Supervisor Jaeger will add a budget line item for monetary donations to the senior center. Mr. Rock indicated that one of the duties of the Secretary/Treasurer of the Geneva Senior Center was to send thank you letters to those who have made donations to the center and to keep track of the donations. He wanted to know the procedure the township board had to keep the senior center committee apprised of the donations.

SENIOR CENTER DIRECTOR Sherri Weitl distributed copies of her monthly report detailing programming and work to be completed in the center. She announced that the senior deli lunch program would begin on November 13th.

SUPERVISOR Patrick Jaeger thanked those who helped to make the flu shot program a success. He suggested that some senior center expenses may have to be curtailed until he is sure township funds are available to pay the bills thru the end of the fiscal year.

BILLS PRESENTED FOR PAYMENT:

TOWN FUND \$66,197.77 GENERAL ASSISTANCE FUND 766.00 ROAD & BRIDGE FUNDS 18,852.62

TOTAL \$85,816.39

Motion by Trustee Sharp/second by Trustee LaCure to pay the bills as audited. Motion carried unanimously.

NEW BUSINESS:

Supervisor Jaeger stated that one person had used the senior center computer for pornographic purposes. He stated that the person had been banned from the center. The person had called to appeal the ban. The senior services committee thought an appeal should not be considered. The trustees concurred in the decision.

It was announced that there had been unauthorized use of the computer assigned to Senior Services Associates, Inc. Steps will be taken to prevent access to the office computers by unauthorized persons.

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OLD BUSINESS:

Supervisor Jaeger asked the trustees to consider a "Resolution of Appreciation" to be given to seven individuals who had given considerable time and effort to prepare for the grand opening of the Geneva Township Senior Center.

Motion by Trustee Sharp/second by Trustee Brazill to authorize the supervisor to prepare the resolutions. Motion carried unanimously.

No other business was brought before the Board of Trustees. Motion by Trustee Brazill/second by Trustee Sharp to adjourn. Motion carried unanimously. Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Barbara E. Olson Township Clerk