

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
\_\_\_\_\_ Kane \_\_\_\_\_ County, } ss.  
Town of \_\_\_\_\_ Geneva \_\_\_\_\_,

THE BOARD OF TOWN TRUSTEES met at the  
office of the Town Clerk at \_\_\_\_\_ 400 Wheeler Drive \_\_\_\_\_ on August 16 \_\_\_\_\_, 2007 \_\_\_\_\_,  
PRESENT: Patrick Jaeger Supervisor  
Barbara E. Olson Town Clerk  
Sharon R. Brazill Town Trustee  
Richard Sharp Town Trustee  
Denise D. LaCure Town Trustee  
Mark Wissing Town Trustee  
M r. \_\_\_\_\_ Patrick Jaeger \_\_\_\_\_ acting as chairperson and \_\_\_\_\_ Barbara Olson \_\_\_\_\_  
as clerk. The following official business was transacted:

**Supervisor Patrick Jaeger called the meeting to order at 7:20 p.m.**

**Art Kaindl led the Pledge to the Flag.**

**Clerk Barbara Olson called the roll.**

**Minutes of the following Board of Trustees were presented for approval:**

<b>June 21, 2007</b>	<b>Public Hearing/Budgets</b>
<b>June 21, 2007</b>	<b>Board of Trustees Meeting</b>
<b>July 10, 2007</b>	<b>Continued Board of Trustees Meeting</b>
<b>July 19, 2007</b>	<b>Board of Trustees Meeting</b>

**Motion by Trustee Wissing/second by Trustee Sharp to approve the Minutes as presented. Motion carried unanimously.**

## **CORRESPONDENCE:**

**Clarke Mosquito Abatement report for July, 2007.**

## **PUBLIC COMMENT:**

**Kane County Sheriff's Department Lieutenant Don Kramer distributed copies of the Geneva Township monthly activity report detailing responses by his department.**

## **TOWNSHIP BUSINESS:**

**Computer Security: Supervisor Jaeger presented copies of some ideas for the use of office computers. The list of suggestions was based on Microsoft information. There will be no remote access to the computers. Mr. Jaeger stated that the township is required by law to provide equipment to the assessor's office, but the equipment belongs to the township.**

**Supervisor Jaeger said the township will provide security for all of its computers. Gary Cushman, computer consultant, talked about problems with assessment programs on the computers in the assessor's office.**

**To prevent problems with the computers, it was suggested that there be no personal use of the computers. There will be back up tapes made each evening.**

**The consensus of the trustees was to develop a written policy for the use of the computers.**

## **OFFICIALS' REPORTS:**

Senior Service Committee representative Bob Wilson presented updated plans for the senior center grand opening to be held Sunday, September 9<sup>th</sup> at 5:00 p.m.

Senior Center Director Sherri Weitzl summarized her written monthly report. She highlighted new programming and asked the trustees to send a letter of thanks to a summer computer instructor who returned to public school teaching.

Assessor Aubrey Pratte spoke about the need to complete the assessment services provided by Mark Rake. Mr. Pratte outlined the work of Mr. Rake. Supervisor Jaeger expressed his request for itemized invoices from Mr. Rake before considering the payment of his bill.

Trustee Sharp indicated his satisfaction with the way Mr. Pratte signs off on his invoices. He, too, asked if Mr. Rake could present a more detailed statement for billing.

Supervisor Jaeger stated that Illinois statutes require bids for contracts over \$20,000.00.

Trustee Sharp noted that Mark Rake is taking the place of a parttime employee and that the trustees never authorized the assessor's request for a parttime employee.

Motion by Trustee Sharp/second by Trustee LaCure to pay Mark Rake's invoices presented to date. Trustee Sharp stated that the monies to pay Mr. Rake's invoices are included in Assessor Pratte's budget.

Trustee Wissing asked if Mr. Pratte is within his budget to date. Trustee Wissing indicated his feeling of discomfort, would like the issue resolved and would be willing to pay the invoices presented to date.

Trustee LaCure would like a copy of the monthly financial statement each month to see how each department is following its budget.

Motion by Trustee Sharp/second by Trustee Wissing to amend the motion to have the invoices presented by Mr. Rake itemized in the future.

A voice vote resulted in three ayes and two nays. Motion to amend carried.

A voice vote on the original motion as amended resulted in two ayes and three nays. The original motion as amended failed.

Assessor Aubrey Pratte stated his concern regarding the newly installed computer system. He said that the assessment system belongs to his department and that his system is now corrupt. He stated that he must have control of the assessment system for the integrity of his office.

#### **BILLS PRESENTED FOR PAYMENT:**

Town Fund	48,392.08
General Assistance Fund	00.00
Road & Bridge Funds	5,997.94

Total	\$54,390.02
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Motion by Trustee Wissing/second by Trustee LaCure to pay the bills as audited. After discussion, it was the consensus of the trustees to remove the invoices submitted by Mark Rake. Motion carried unanimously to pay the bills as audited less those submitted by Mark Rake.

#### **NEW BUSINESS:**

Supervisor Jaeger announced that the senior center luncheon program will begin in mid October on Tuesday, Wednesday and Thursday of each week.

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**No other business was brought before the Board of Trustees.**

**Motion by Trustee LaCure/second by Trustee Brazill to continue the meeting to Wednesday, August 22, 2007 at 7:00 p.m. for the purpose of finalizing plans for the grand opening of the senior center and township offices and the continued discussion of invoices submitted by Mark Rake in the assessor's office.**

**Meeting concluded at 9:25 p.m.**

**Respectfully submitted,**

**Barbara E. Olson  
Township Clerk**