

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
Kane County, } ss.  
Town of Geneva,

THE BOARD OF TOWN TRUSTEES met at the

office of the Town Clerk at 400 Wheeler Drive on February 15, 2007,

PRESENT: Patrick Jaeger Supervisor  
Barbara E. Olson Town Clerk  
Richard Sharp Town Trustee  
Sharon R. Brazill Town Trustee  
Denise D. LaCure Town Trustee  
Mark Wissing Town Trustee

Mr. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

Supervisor Patrick Jaeger called the meeting to order at 7:15 p.m.  
Clerk Barbara Olson led the Pledge to the Flag.  
Trustees audited the bills presented for payment.  
Clerk Olson called the roll.  
Minutes of the January 18, 2007 Board of Trustees Meeting were presented for approval. Motion by Trustee Brazill/second by Trustee Wissing to approve the Minutes as presented. Motion carried unanimously.

**CORRESPONDENCE:**  
Senior Service Committee member, Ruth Valis submitted a letter of resignation dated February 5, 2007. Motion by Trustee Sharp/second by Trustee Brazill to accept the resignation. Motion carried unanimously. A letter expressing the appreciation of the trustees will be sent by Supervisor Jaeger.  
TOIRMA'S ANNUAL REPORT for 2006 was received by Supervisor Jaeger.

**PUBLIC COMMENT:**  
Don Kramer Kane County Sheriff's Department Lieutenant spoke about the coyote problem in the area. He suggested that people need to be more aware and more alert about coyote movements in the county.

**OFFICIALS' REPORTS:**  
**SENIOR SERVICE COMMITTEE:**  
Ziv Sabin, expressed concerns by the committee regarding the following:  
The logo design was still not available for the committee to be used in their mailings. Expenditures for the senior center need a petty cash fund with up to \$500.00 available for use.  
The committee would like to have the center opened by March 1<sup>st</sup>, beginning with two activities each week.  
Trustee Wissing was concerned that the invoice presented by Pirok Design had not been paid. Supervisor Jaeger thought the final bill was considerably more than had been proposed by Pirok Design. The original proposal was for three designs totaling \$3,000.00. Several additional design changes were submitted per the request of the trustees.  
Supervisor Jaeger asked the trustees to put together a proposal of \$7,000.00 for the letterhead, envelopes, business cards, stationery and logo with formatting.  
After further discussion it was the consensus of the trustees to have Supervisor Jaeger issue a check for the total amount due.  
Trustee Sharp thought the senior center director should have a credit card and a petty cash fund. Jo-Ann O'Neil, committee member said that the senior center director should not have to use personal funds to purchase items for the center.  
Trustee Wissing thought there should be some cash available for daily use.  
Supervisor Jaeger said he would get a township credit card for use by the staff.

A cash drawer of \$100.00 will be made available for the senior center director. Supervisor Jaeger said the contractor would install the doors during the week of February 19<sup>th</sup>. Painting will be completed by the end of February. It was suggested that the center could open on March 12<sup>th</sup>.

Ziv Sabin asked if the desk for the Senior Services Associated employee would be available on March 12<sup>th</sup>.

Supervisor Jaeger stated that a back-up power system is needed for the computers and the new VISTA system. New telephones and computers still need to be installed. Senior Services Associates can move in as soon as this work is completed; it may be before March 9<sup>th</sup>.

**SENIOR SERVICES DIRECTOR:**

Sherry Weitzl announced that the AARP Tax Help Program began February 5, 2007 and will continue on Thursdays until April. Appointments are necessary.

She has been working with a volunteer to develop an arts and crafts program.

Sherry asked for \$500.00 to purchase basic supplies to begin the program.

She will get a quote from a local vendor.

**BILLS FOR PAYMENT:**

Town Fund	54,712.26
General Assistance Fund	201.11
Road & Bridge Funds	17,815.00
Total	\$72,728.37

Motion by Trustee Brazill/second by Trustee Wissing to pay the bills as audited.  
Motion carried unanimously.

No other business was brought before the Board of Trustees.

Motion by Trustee LaCure/second by Trustee Brazill to adjourn.

Motion carried.

Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Barbara E. Olson  
Township Clerk